

注: V39a内容, 除签名处外, 其它内容都需要电子英文填写。

Controller of Immigration  
Singapore

Date: \_\_\_\_\_

开具时间, 需要在递交  
申请1个月内

Dear Sir

### LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, 申请人名字, 与护照一致 (name of applicant) of 国家 (country/place), holder of passport/travel document no. 护照号 is coming to Singapore from 国家 (country/place of embarkation) for the purpose of 出行目的类型(如参加某种商业活动或会议等, 不能简单只写business) (e.g., holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education; for others, please specify). The applicant is my 与邀请方的关系 (e.g., father, mother, brother, sister, son, daughter, spouse, business partner; for others, please specify).

Yours faithfully

#### Only for application where Local Contact is an individual:

\_\_\_\_\_  
Signature of Local Contact

\_\_\_\_\_  
NRIC (Pink / Blue) No

\_\_\_\_\_  
Name of Local Contact

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Address of Local Contact

\_\_\_\_\_  
Email Address

#### Only for application where Local Contact is a company:

手写签名处, 不能电子签名

\_\_\_\_\_  
Signature of person acting on behalf of the company/firm 如是永居, 则填写S开头的证件号

\_\_\_\_\_  
Name, NRIC No. and Designation/Capacity

\_\_\_\_\_  
Company Name and Address

加盖公司章

\_\_\_\_\_  
Unique Entity Number (UEN) of the company/firm

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Email Address